

NFAC #5688-78

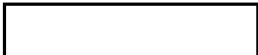
14 December 1978

MEMORANDUM FOR: All NIOs

SUBJECT : The Monthly Exercise

1. Attached is the draft footnote that we discussed in our meeting today. It is understood that this will be attached to your memorandum of transmittal to your Community colleagues, not to the memo to the DCI proper.

2. A reminder: The next set of meetings are to be held 15-19 January and the memoranda are due to me by COB 22 January. I will then prepare a second dry run, and we will meet on 26 January at 10:00 a.m. in Room 7E62 to review the draft.

3. I think it would be desirable if when you send your package forward you disseminate copies to each of the other NIOs immediately. This is simply an extension of  request that he be so served.



Attachment

This memorandum is one of a series produced monthly by NIO/_____. Its purpose is to review possible developments in the short-term future that would be damaging to US interests. Obviously many of these developments will not occur in the time-frame or in the manner suggested, or will not occur at all.

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|--|----------|-----------|-------------|
| TRANSMITTAL SLIP | | DATE | 29 Dec 1978 |
| TO: All NIOs | | | |
| ROOM NO. | BUILDING | | |
| REMARKS: | | | |
| <p>The attached speaks for itself. The "belatedly" reflects delays after they leave my office, as well as the DCI's crowded schedule this month. I am trying to do something about this and as a first step suggest that you put a priority tab on your memoranda when you send it forward. It also might be useful if you show the DCI's memo to the participants in your meetings.</p> | | | |
| FROM: Richard Lehman, NIO/Warning | | | |
| ROOM NO. | BUILDING | EXTENSION | |
| 7E62 | Hqs. | | |

EXECUTIVE SECRETARIAT (O/DCI)
 Routing Slip

TO:

| | | ACTION | INFO | DATE | INITIAL |
|----|--------|--------|------|------------|---------|
| 1 | DCI | | ✓ | | |
| 2 | DDCI | | ✓ | | |
| 3 | DD/RM | | | | |
| 4 | DD/NFA | | ✓ | | |
| 5 | DD/CT | | | | |
| 6 | DD/A | | | | |
| 7 | DD/O | | | | |
| 8 | DD/S&T | | | | |
| 9 | GC | | | | |
| 10 | LC | | | | |
| 11 | IG | | | | |
| 12 | Compt | | | | |
| 13 | D/PA | | | | |
| 14 | D/EE0 | | | | |
| 15 | D/Pers | | | | |
| 16 | AO/DCI | | | | |
| 17 | C/IPS | | | | |
| 18 | NID/W | ✓ | | Mr. Lehman | |
| 19 | | | | | |
| 20 | | | | | |
| 21 | | | | | |
| 22 | | | | | |

SUSPENSE DATE:

Remarks:

5846-78
EXECUTIVE REGISTRY

78-7512

26 December 1978

MEMORANDUM FOR: National Intelligence Officer for Warning
FROM: Director of Central Intelligence
SUBJECT: Usefulness of I&W Memos

Having belatedly read the December I&W memos, I want to let you know how useful they are to me and what fine thinking I believe they represent. I'd appreciate your passing my sense of the usefulness of this effort to those who participate in it. I noted one of the groups commented that the participants themselves were finding them worthwhile sessions. I certainly do.

25X1